

**BOW SCHOOL DISTRICT
TEACHER POSITION DESCRIPTION***

JOB GOALS:

To lead students toward the fulfillment of their potential for intellectual, emotional and social growth.

To motivate students to develop skills, habits, attitudes, and knowledge needed to provide a solid foundation for education in accordance with each student's ability.

To discover and develop special talents of students.

To establish effective rapport with students, parents, community, and staff members in a professional manner.

RESPONSIBILITIES:

1. Strives to implement by instruction and action the Bow School District's philosophy of education, and instructional goals and objectives.
2. Assists in upholding and enforcing school rules, administrative regulations and Board policy.
3. Maintains maximum supervision of assigned students at all times and encourages students to set and maintain standards of classroom behavior.
4. Participates in curriculum construction and revision and cooperates with other members of the staff in planning instructional goals, objectives, and methods.
5. Attends and participates in Faculty meetings called by the principal or superintendent of schools.
6. Develops in a cooperative manner with the principal and supervisor, a plan for the improvement and enrichment of instruction in the classroom.
7. Seeks to establish friendly and cooperative relationships between the home and the school.
8. Maintains open lines of communication with parents and provides them with information that will serve the best interests of their children and be discreet with information received from parents.
9. Meets and instructs assigned classes in the locations and at the times designated.

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10. Develops and maintains a classroom environment conducive to effective learning.
11. Employs a variety of instructional techniques and instructional media, consistent with the needs and capabilities of the individuals or student groups involved.
12. Participates as a team member on special education CORE team as requested and to implement individual education plans as required.
13. Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
14. Assists in the selection of books, equipment, and other instructional materials.
15. Provides for own professional growth and keeps abreast of developments in teaching area and of current innovative results.
16. Serves on committees and fulfills duties as may be assigned.

*See Bow School District Policy GCA